



Child's Details

Please complete and return together with your child's birth certificate.

Surname Middle Name

Forename Chosen Name (if applicable)

Date of Birth Gender

Address

Postcode

Additional Information

Ethnicity Religion

Home Language (Main language used at home)

Is English an additional language?

Medical Information

Please mention any current or previous condition/medication needs that might affect your child's life in school

.....

.....

Dietary Needs (please also complete a [special dietary request form](#) if your child has food allergies and will be eating school dinners)

.....

Name of Doctor Tel Number

Surgery

Educational Information

Name of last educational provider (e.g. pre school, infant school)

.....

Does your child have a sibling at John Rankin?

.....

Funding (please tick)

Is or has your child been looked after by local authority? Service child

Is your child eligible for Pupil Premium Grant (PPG)? Traveller status

Does your child have a statement of Special Educational Needs? *Please specify type*

Is or has your child been entitled to Free School Meal funding?

Is your child entitled to Early Learning & childcare for 2 year olds Unique Reference No.

Do you receive extended 30 hours Free Childcare Eligibility code



Contacts name on the birth certificate gives Parental Responsibility unless specified by a court

1

Parent/Guardian/Other

Natural Mother/Natural Father

Parental Responsibility

Is there a Court Order Pending or in place?

Title Forename

Surname Gender

Address

Postcode

Email

Mobile No.

Home No. Work No.

2

Parent/Guardian/Other

Natural Mother/Natural Father

Parental Responsibility

Is there a Court Order Pending or in place?

Title Forename

Surname Gender

Address

Postcode

Email

Mobile No.

Home No. Work No.

3

Parent/Guardian/Other

Natural Mother/Natural Father

Parental Responsibility

Is there a Court Order Pending or in place?

Title Forename

Surname Gender

Address

Postcode

Email

Mobile No.

Home No. Work No.

4

Parent/Guardian/Other

Natural Mother/Natural Father

Parental Responsibility

Is there a Court Order Pending or in place?

Title Forename

Surname Gender

Address

Postcode

Email

Mobile No.

Home No. Work No.

Collection Arrangements

Details of collection arrangements

Collection Password (if required)

Nursery Information

Please indicate the sessions you require (subject to availability)

Day	AM (8.45am—11.45am)	PM (12.00pm—15.00pm)
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		

Please return to the school once completed



Parental Consent

School Name :

Name of Child :

Date of Birth :

USE OF STILL & MOVING IMAGES

We may occasionally take photographs of the children at our schools. These images may be used within the school community or other printed publications that we produce, as well as on our website and our closed group Facebook page. We may also, from time to time, video special events involving children from John Rankin Schools.

From time to time the school may also give permission for the media to visit to take still or moving images of notable high profile events such as fetes, special assembly and productions. These images may appear in local or national newspapers, or on televised news programs or documentaries.

We would never use full names in conjunction with images for any external press release, such as the Newbury Weekly News, or on the school website without prior permission from the parent or carer.

Please note that websites can be viewed throughout the world and not just in the United Kingdom where UK law applies.

ANNUAL CONSENT FOR LOCAL OFF-SITE LEARNING

Throughout the year the school organises a number of visits and journeys away from the school site as part of the children's learning experiences. Such visits take place during the school session times and tend to be local to the school area.

Visits and journeys during the school day are an extension to their classroom activities and present no significant risk to the health and safety of the pupils. All visits and journeys away from the school site are subject to risk assessments & are approved by the Head of School.

PERSONAL, SOCIAL, HEALTH & ECONOMIC (PSHE) EDUCATION

PSHE education is a school subject through which pupils develop the knowledge, skills and attributes they need to keep themselves healthy and safe, and prepare for life and work in modern Britain.

Statement

The form is valid for the time that your child attends the above School, unless you notify us otherwise.

I have read and understood the conditions of use on this form.

I give permission for my child's image to be used, for them to go on local outings during school time and well as take part in PSHE lessons as stated above.

If you would prefer not to give consent, please contact the school office where we can record this for you.

Parent's or
guardian's
signature:

Date:



Pupil Acceptable Use Agreement/eSafety Rules

- I will only use ICT in school for school purposes.
- I will only use my DB Primary e-mail address when e-mailing.
- I will only open e-mail attachments from people I know, or whom my teacher has approved.
- I will not tell other people my ICT passwords.
- I will not log on as any other person.
- I will only open/delete my own files.
- I will make sure that all ICT contact with other children and adults is responsible, polite and sensible.
- I will not deliberately look for, save or send anything that could be unpleasant or nasty. If I accidentally find anything like this I will tell my teacher immediately or use the 'whistle blower' facility on DB Primary.
- I will not give out my own details such as my name, phone number or home address. I will not arrange to meet someone unless this is part of a school project approved by my teacher and a responsible adult comes with me.
- I will be responsible for my behaviour when using ICT because I know that these rules are to keep me safe.
- I will support the school approach to online safety and not deliberately upload or add any images, video, sounds or text that could upset any member of the school community.
- I know that my use of ICT can be checked and that my parent / carer contacted if a member of school staff is concerned about my eSafety.

School Name :

Name of Child :

Date of Birth :

We have discussed this and my child agrees to follow the eSafety rules and to support the safe use of ICT at John Rankin.

Parent / Carer Signature Date



Home School Agreement

In our school you feel secure within a caring atmosphere that promotes excellence, enjoyment and enrichment.

Parents will

- Ensure children are school ready, had a good night's sleep, breakfast and are equipped for the day
- Get children to school on time every day
- Attend school regularly
- When using social media will be respectful of the school, staff and the pupils in order to show our pupils that we are positive 'digital role models'
- Read at home with your children at least three times each week
- Share information that will help us to help your child at school
- Help with homework
- Support the school with Behaviour management

School will

- Be secure
- Be a happy place
- Provide a high standard of education
- Challenge children to do the best they can
- Foster good relationships with parents and children
- Ensure children fulfil their potential

Pupils will

- Do their homework
- Read at home
- Remember their PE Kit
- Wear a John Rankin School Uniform
- Be polite and kind
- Be attentive
- Be respectful
- Have good manners
- Do my best
- Be helpful
- Go to bed early
- Follow school rules

School Name :

Name of Child :

Date of Birth :

We have discussed this and my child agrees to follow the Home School Agreement at John Rankin.

Parent / Carer Signature Date

Pupil Signature Date

Please return to the school once completed



Tapestry

In Nursery and Reception we capture, record and track your child’s progress using ‘Tapestry’, an on-line observation and assessment tool.

This system, which is hosted in the UK on secure servers. ‘These servers are proactively managed 24 hours a day. Each Tapestry account has its own database and the code itself is developed using hack resistant techniques. Filenames are encoded for uploaded videos and images, making Tapestry a safe and secure on-line Learning Journey tool’.

By logging on with a secure username and password you will be able to view all of your child’s observations and photographs and from their time in Nursery and Reception. You will also receive an email telling you when a new observation is available for you to view. This will enable you to follow your child’s individual progress closely and it allows you to reflect with your child upon their achievements. You can also add your own comments so that we, as staff, can find out about the learning that they get involved in at home. All of the information is stored on a highly secure server which is monitored closely. Please note that parents will only have access to their own child’s learning journey.

E-safety is extremely important therefore we ask you to provide us with the following information and to sign the agreement to show that you understand and agree with our guidelines. When you have returned the reply slip, an activation email will then be sent to the registered email for the account. The link contained within the activation email will enable you to set your password and PIN. Please note this link is valid for 30 days, after which point it will expire and you will not be able to use this activation link to activate your account.

Even if you do not have access to e-mail your child will still have an online Learning Journey, we would welcome you at a mutually convenient time at the end of a school day to share and discuss your child’s Learning Journey with their key worker or teacher.

TAPESTRY AGREEMENT— Agreed guidelines for accessing and using Tapestry ‘Online Learning Journeys’

As a parent I will:

- Not publish any of my child’s observations, photographs or videos on any social media site
- I will keep the login details within my trusted family.

Name of Child :

Date of Birth :

Parent / Carer Signature Date